



# Nimbus Migrations Fact Sheet

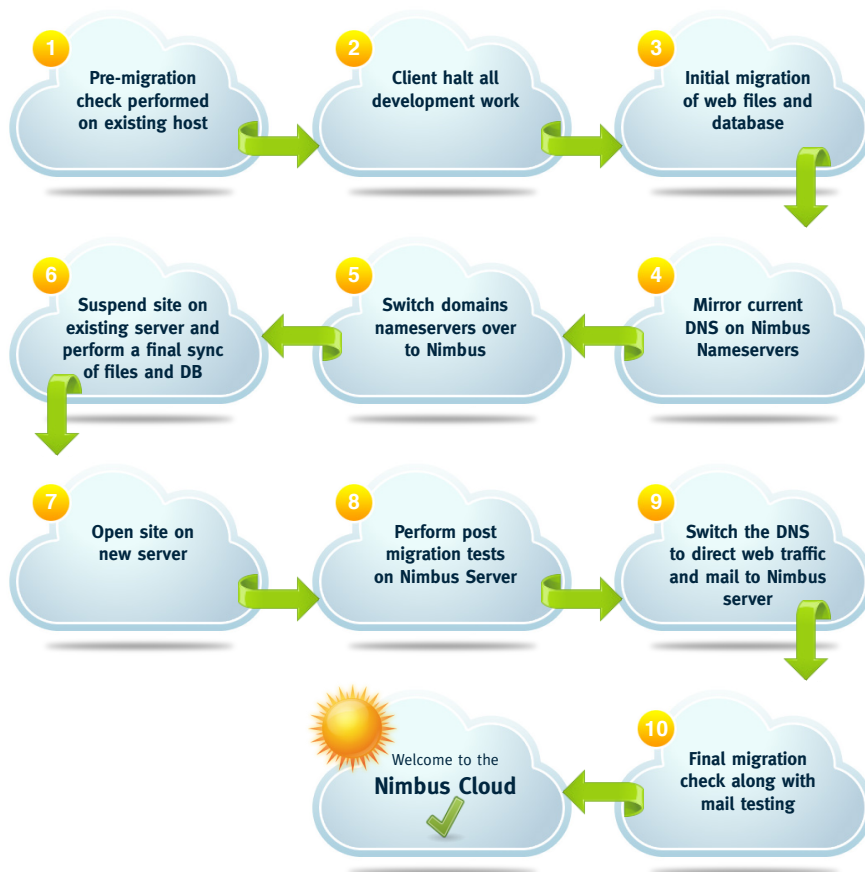
**Hello!**

We're delighted that you're joining Nimbus!

In order to make your migration over to us as smooth as possible, we've put together this handy fact sheet to show you what will happen. Unless there's an emergency and your site is down, we like to do migrations at a set pace; steadily and methodically so that we can minimise the risk of any issues occurring.


So, without further ado, here's the steps we'll generally take to migrate your site over to us:

## The Nimbus Steps to Migrating your Site(s)





## Nimbus Top Tips for a Smooth Migration

- ✓ We'll send you a list of the information we'll need to migrate your site. Please take the time to provide as much access info as you can – there's no such thing as too much!
- ✓ Please avoid making any changes to your site – especially once we have informed you that we are moving into the final sync stages of the migration.
- ✓ We'll usually advise putting your domain onto our nameservers (no additional cost for this!) as it will mean we can limit the 'maintenance mode' (steps 5-8) phase of the migration to under an hour. If you leave your domain on the existing nameservers at your registrar, there can sometimes be a time to live of up to 24 hours!
- ✓ Please try to respond quickly to any questions during your migration from the Nimbus team – the faster they are answered, the faster we'll be able to act on them and get you onto the Nimbus cloud.
- ✓ Let us know if there is someone in your organisation who you would like us to liaise with during the migration – it really helps to have a single point of contact.
- ✓ Watch this video:  [Migrating your site to Nimbus](#)

## The Testing Phase – Your time to shine!

Once we have your test migration completed, we'll ask you to check through your site on your new server with us, prior to making it live. The reason we do this is that although we can test basic functionality, no-one knows the site as well as you do, and there might be some hidden features that we can't see from the front end of the site. We've created a (non exhaustive) checklist below as a guide for the things to check depending on your type of site.

Magento/eCommerce	Forum/Wordpress Site	General or Other Types of Site
Product pages	Creating a new post	Contact form
Complete checkout process - run a test order through	User Registration	Upload via FTP
Payment gateway	Contact form	Any site logins working
Admin area	Attachment upload	
Product image upload	Admin Area	
New customer registration	Any plugins	
Any third party plugins		